

**INFORMATION REGARDING
THE PLUMBERS & PIPEFITTERS APPRENTICESHIP
PROGRAM AT UA LOCAL UNION 295
ALONG WITH
INFORMATION THAT WOULD APPLY IF YOU ARE
ACCEPTED INTO
THE APPRENTICESHIP PROGRAM AT UA LOCAL UNION 295**

We are United Association Local Union 295.

We are affiliated with UA Local Unions within The United States and Canada.

If you were to move somewhere within these regions, you would still be under the same United Association affiliation. There are different Local Union's throughout these regions. It is a global Brotherhood and Sisterhood.

We are a combination Local. We teach skills and perform work in the Plumbing, Pipefitting, and HVAC-R Industries.

The United Association (UA) website is: www.ua.org

The Local Union 295 website is: www.ua295.org

We encourage you to visit both websites to learn more about the UA and Local Union 295. The UA has some videos on their website. If you click on Training, you can watch some videos of skills that you may learn throughout the Apprenticeship Program.

You are applying for the Plumbers & Pipefitters UA Local Union 295 Apprenticeship Program. Typically, classes begin in January and / or August.

This is a career-based job opportunity. We are looking for people to enter into the Apprenticeship Program and hopefully work their entire careers through the Local Union.

The Apprenticeship Program is a five (5) year program.

We go to class at Daytona State College.

Our school is 25 Saturday's per year, for five (5) years, 10 hours per day, 7:00 a.m. – 5:30 p.m.

Our schedule is structured similar to Daytona State College's schedule.

You will be required to take a Related Mathematics class. This class is typically held prior to beginning the first semester. This is usually a 40-hour class held over two (2) complete weekends.

Our typical school schedule is:

Spring Semester – mid January – April.

You have the entire summer off from school.

Fall Semester - late August – the Saturday prior to Thanksgiving.

You have the major Holidays including Thanksgiving, Christmas, and New Year's Day off from school (approximately 6 – 8 weeks off during the semester break).

All dates are approximate.

School hours and dates may be altered at any time.

Some examples of classes that you may be taught are: Plumbing, Pipefitting, HVAC-R, OSHA, Use & Care of Tools, Job Safety & Health, CPR / First Aid, Welding, Basic Electricity, Gas Installation, Rigging, Hydronic Heating and Cooling.

Typical school attire consists of: an appropriate shirt with a minimum of 4" sleeves, blue jeans or work trousers, and work boots. At some point, you would receive shirts for school.

You would be required wear the proper personal protective equipment and protective clothing in the proper work and school areas. This includes and is not limited to: hard hat, safety glasses, ear plugs, etc.

Typically, we would place you with a contractor for employment while you are attending school. On-the-job learning as well as going to school simultaneously.

Our jurisdiction is Volusia, Flagler, and Brevard counties. You could potentially be working anywhere within our jurisdiction.

It may take a period of time for us to place you with a contractor.

This is the construction industry. There are times that you may be unemployed.

We try our best to keep all of our members working.

Typical working hours are: 7:00 a.m. – 3:30 p.m. Monday – Friday.

At times there may be opportunities for overtime. There is no guarantee for working hours and overtime.

Typical work attire consists of: an appropriate shirt with a minimum of 4" sleeves, blue jeans or work trousers, and work boots.

You would need to keep all of your employment information. This includes and is not limited to: contractors name, address, phone numbers, all pay stubs, etc.

Regarding employment:

We try to place apprentices for employment close to where you live. We encourage apprentices to join into a carpool. You may have to provide your own transportation to a job location that is a far distance away from where you live.

It is possible that we may place you with a contractor for employment prior to acceptance into the Apprenticeship Program. If this happens, you would be considered a Pre-Apprentice.

After you meet the number of hours worked requirements, you would be eligible for Health & Welfare Benefits, such as insurance for you and your dependents as well as Pension Plans.

After you pass all of your required classes and work the required number of hours, you would be advanced to the position of Journey-worker (Journeyman).

The Apprenticeship Program is fully funded through Local Union 295 and Daytona State College. It is considered a full ride scholarship.

You have minimal fees associated with the Apprenticeship Program.

You have to pay for your books.

You must pay a one (1) time Daytona State College application fee of approximately \$35.

Minimal fees associated through Local Union include: Initiation Fee, Union Dues, Death Benefits, Working Assessments, etc.

We are a drug free facility. You would have to take a drug test and pay a non-refundable fee of \$50 for that drug test.

We perform random drug tests and screenings throughout your entire career. Some of our contractors have their own drug testing policies as well.

Once you submit all of the required documents then you will fill out an application. The days and times to fill out an application are: Monday – Friday between the hours of 8:30 a.m. – 9:30 a.m. and 1:30 p.m. – 2:30 p.m. Please call prior to coming in so that we can confirm that you have all your required documents.

Then you would be eligible for the next step of the Application Process.

The next step in the Application Process will be an interview. You would be contacted by U.S. Mail at the address that you fill out on the application. It is possible that you would be contacted via a phone call to the phone number(s) that you list on the application.

If any of your contact information changes, it is your responsibility to contact Local Union 295 JATC and change your contact information. We only use the information that is legible that you submit on the application.

Interviews are typically conducted approximately two (2) months prior to when classes begin.

Jen Mirsky is the Training Director for the Apprenticeship and Training Office.

Our office hours are: 7:00 a.m. – 4:00 p.m. We are closed from 12:00 p.m. – 1:00 p.m. for lunch. Our contact information is:

**UA Local Union 295
Attention: Training Office
743 North Beach Street
Daytona Beach, FL 32114**

**Phone: 386-252-7171 extension 3
Fax: 386-252-7180
Email: info295jatc@ualocal295.com**

INFORMATION REGARDING REQUIRED DOCUMENTS

REQUIRED DOCUMENTS

The following documents are required to complete the application process:

1. The Complete Application upon submitting items 2 – 6 and 7 if applicable.
2. A copy of your Valid Driver's License.
3. A copy of your Birth Certificate.
4. A copy of your High School Diploma, GED, or equivalent.
5. Your Officially Sealed High School Transcript or a copy of your GED Test Scores.
6. Two (2) written letters of recommendation from reliable sources.
 - a. The letters must have the person's contact information on them.
This includes: Name, Address, Phone Number, and E-Mail (if applicable).
They must be hand signed in ink by the person. They must have a current date.
7. A copy of your DD214 (if applicable).

OTHER REQUIREMENTS / QUESTION(S)

1. We must be able to register you at Daytona State College (DSC).
2. You must be 18 years of age or older at the time that the interview is conducted.
3. You must have a reliable source of transportation that will transport you to and from school and work on time.
4. You must be physically able to perform the duties required of the trade(s).
5. You must have had one (1) year of Algebra, including Pre-Algebra.
6. You must have had two (2) years of Math.
7. You must have had one (1) year of English.
8. You must have had one (1) year of Basic Science.
9. Have you had one (1) year of Manual Training?

APPLICATION

You must fill out the application and print clearly and legibly.

ALL DOCUMENTS

Each copy of each document must be complete and legible.

BIRTH CERTIFICATE

To obtain your birth certificate, contact the state or country governing agency where you were born and order your birth certificate. You would want to receive a letter or a receipt from the governing agency stating that you have ordered your birth certificate.

HIGH SCHOOL DIPLOMA

To obtain your high school diploma, contact your high school or your local schoolboard and order your high school diploma. You would want to receive a letter or a receipt from your high school or local schoolboard stating that you have ordered your high school diploma.

GED

To obtain your GED, contact the facility that you received your GED from and order your GED. You would want to receive a letter or a receipt from the facility stating that you have ordered your GED.

OFFICIALLY SEALED TRANSCRIPT

If you have a High School Diploma your officially sealed transcript is required. Your transcript must be sealed and in the officially sealed envelope.

To obtain your high school transcript, contact your high school or your local schoolboard and request an officially sealed transcript. It must have the seal on it, have a signature from the school on it, and be in the officially sealed envelope. If you do not receive your transcript immediately, you would want to receive a letter or receipt from the high school or local schoolboard stating that you have requested your transcript.

TEST SCORES

If you have a GED, a copy of your test scores is required.

To obtain your test scores, contact the facility that you received your GED from and request your test scores. If you do not receive your test scores immediately, you would want to receive a letter or receipt from the facility stating that you have requested your test scores.

LETTERS OF RECOMMENDATION

The letters of recommendation must be two (2) different letters from two (2) different reliable sources. They cannot be from a family member. Examples of different people that the letters can be from: a boss, co-worker, teacher, customer, client, neighbor, guidance counselor, friend, anyone who is not related to you.

The letters must have the person's contact information on them. This includes: Name, Address, Phone Number, and E-Mail (if applicable). They must be hand signed in ink by the person. They must have a current date.

REQUESTING DOCUMENTS

Facilities may charge a fee to issue documents to you or on your behalf. It may take a period of time for documents to be issued.

GENERAL INFORMATION REGARDING DOCUMENTS AND REQUIREMENTS

Each copy of each document must be complete and legible.

If you have something that would hinder us from registering you at Daytona State College (DSC), you would want to take care of it. For example: If you have been a prior student at DSC and if you have any outstanding loans or fees with them you would want to pay them.

We do not require a Social Security card, however most of our contractors require it. If you do not have your Social Security card you would need to go to the Social Security Office and request a new card. You would want to receive a letter from them stating that you have requested a new card.

Currently, we do not require a background check to get into the Apprenticeship Program. Our contractors perform work at various facilities including schools, hospitals, military bases, etc. Many of the facilities where our work is performed do require a background check to work at the facilities. If you have something on your background, it may limit or reduce your employment opportunities. It is recommended to try to get it expunged or reduced. If you have a clean background, keep it clean. It is priceless.

If you were born in another country, you would need to provide a copy of one (1) of the following three (3) documents: US Passport, Permanent Residency Card, or Naturalization Certificate.

NOTICE OF NON-DISCRIMINATION

The recruitment, selection, employment, and training during the applicants' apprenticeship will not discriminate against apprenticeship applicants or apprentices based on race, color, religion, national origin, sex (including pregnancy & gender identity), sexual orientation or because they are an individual with a disability or a person 40 years old or older.